

AUDIT COMMITTEE DEVELOPMENT PLAN

1. Executive Summary

- 1.1 This report provides a progress update in respect of the Audit Committee Development Plan action points. The plan is a rolling document and is underpinned by effectiveness session activity.
- 1.2 A number of new action points were identified during the Committee's September 2015 effectiveness session and these have been added to the development plan. Where action points are recurring, dates have been updated accordingly
- 1.3 Action point 1 in relation to developing links between Audit and Scrutiny was previously rescheduled for March 2016. A meeting between respective chairpersons has taken place and a protocol has been agreed. Appendix 1 shows a note from the Audit Committee chairperson.
- 1.4 Action point 7, Sharepoint overview has been rescheduled due to workload commitments and staff absence. Appendix 2 shows the updated Development plan.

2. RECOMMENDATIONS

- 2.1 1) Members to note report and updated of 15/16 Audit Committee development plan.
- 2) Members to approve removal of actions points showing as complete.

3 CONCLUSION

- 3.1 The Audit Committee development plan is a working document and is underpinned by effectiveness session activity. All current action points are either complete, on track or not scheduled.

4. IMPLICATIONS

- 4.1 Policy –.None
- 4.2 Financial – None directly however potential resource implication of additional internal audit work which may be offset by reduced external audit fee.

- 4.3 Personnel – None
- 4.4 Equal Opportunities – None
- 4.5 Legal – None.
- 4.6 Risk – None
- 4.7 Customer Service – None.

**SHEILA HILL
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Appendix 1- Scrutiny Links note from Chair
Appendix 2 - Audit Committee Development Plan